

FLORE NEIGHBOURHOOD PLAN
MINUTES OF STEERING GROUP MEETING

Held at 7.30 pm on 7th July, 2014 at Rock Springs, Sutton Street, Flore

Attendees

Tom Higginson (TH) Chairman
Andy Anderson (AA)
Heather Anderson (HA)
Geoff Fellows (GF)
Sue Halkett (SH)
Dave Mackintosh (DM)
John Miller (JM)
Nigel Strang (NS)

TH welcomed Dave Mackintosh to the group. DM runs a business in the village and it will be good to get ideas from this group.

1. **Apologies:** Paul Boans and Sue Kerrison
2. **Approval of previous meeting minutes:** The minutes of the meeting held on the 27th May and the minutes of the joint meeting between Flore and Weedon Bec Neighbourhood Plan Steering Groups, held on 23rd June 2014, were agreed as a true and accurate record. AA/HA.
3. **Feedback from Launch:** Launch date 14th June. 72 people attended the official launch of the Neighbourhood Plan with many people offering tangible support ie delivering flyers etc. Lots of stickers were received with people's ideas and aspirations and was, in the whole, a very positive day. People are still speaking about it and the idea of a plan for the village is in people's minds.
4. **Questionnaire:** The questionnaire was discussed in detail. HA suggested a youth section. GF said it would be good to hand deliver to all households and knocking on doors would form part of the communication brief. Beccy Blagdon has agreed to re-write the questionnaire for those who find it hard to read. SH mentioned Survey Monkey as a good tool for inputting the responses as it also runs the analysis for you. It also enables people to do their response online. SH agreed to lay out the questionnaire, HA will put all questions together. Members of the committee are to get their questions to HA by 18th July. The date in mind for the completion ie ready for printing is 29th August with delivery around the 5th September. SH to check with printers. (*Design to Print are ok for these dates – they will be closed from the 3rd – 10th September*) It was suggested that if anyone had difficulty completing their questionnaire, that they called someone on the group who would go around and help them.
5. **Consultation log and who to speak to:**

Open Days: HA suggested the boards could be on display along with the map with the 'dots' showing the location of residents visiting. This would serve as a good indicator that all areas of the village had been consulted (as long as they only 'dot' their location, once)
Agreed to see whereabouts the group could have a stand:
GF suggested the dog show this coming Saturday. Maybe too quick to get something organised.
HA suggested Flore Flower Show on 16th August. JM to speak to John Boast about the opportunity.
JM to also see about obtaining display boards. SH can get hold of boards but if these are required, SH would need to know before the end of July.
GF will check out whether there is going to be a fete in September. (*Fete is on the 14th*)
GF will speak to Brodie Lodge Chairman about the car boot on 7th September. This would be a good idea to have some questionnaires available to help people to complete. (*Update: Agreed by some members of the BFPFT*)
GF will see whether there is going to be a Flore Fun Day this year.

Consulting:
TH would speak to Flore Boards, NS would speak to the Church and Chapel members. AA has already spoken to the WI.
Businesses in the parish would have to be contacted along with landowners. JM would obtain a large map of the parish, showing the fields, from TH and speak to Chris Littlewood and David Brown to see

whether they could identify the owners of all the fields in the parish. Once they had looked DM said he would speak to Mr Spokes who would also know the names of many of the landowners. HA agreed to speak to Hazel Labraham and Judith ? for any information on landowners. HA asked if anyone knew Mr Phillips well enough to speak to? TH agreed to email groups to see whether someone could speak at their next meetings. HA suggested the banner that was on the Millennium Hall during the launch day, be re-positioned inside the hall so that everyone visiting would be reminded. JM will speak to Eric Ingram to see whether this is feasible.

6. **Feedback from DDC following recent planning application approval:** The committee agreed that the DDC meeting was flawed. The report was weak and did not deal with any of the substantive issues raised. SH informed the meeting that the Parish Council may be writing to the District Council about this meeting.
7. **Feedback from Tom James:** TH, AA & GF attended a meeting with Tom James, the policy planner from the District Council. All agreed it was a good and informative meeting. Tom James confirmed that following the recent application approval the policy perspective for Flore still stands. TH mentioned that the Flore Plan need not necessarily identify land for development as the 67 approved and the 30 proposed should form the requirements of the parish for the duration of our NP. Tom James suggested that the DDL (bypass) should be included in our Plan. He will send through a list of statutory consultees that need to be engaged with. He clarified Kirkwells arrangements with the District Council (the only agreement they have is an hourly/daily fee rate). He will send through a project plan (similar to Duston). He could see no difficulties with Flore completing their Plan at the same time as Weedon, the only problem might be when it gets to committee and the referendum.
8. **Kirkwells Brief:** Kirkwells are the consultants who have the framework agreement with the District Council. Weedon has instructed them to write their plan and they have been to Flore and met with the Parish Council and members of the public. There is quite a lot of technical policies to be included in the Plan and this is not really something the Committee is geared up to do. Tom James did agree that he would be prepared to check the policies. A meeting has been scheduled with Kirkwells, tomorrow 8th July.
9. **AOB.** HA asked TH if he would put together some wording for the Messenger by the 22nd July. TH agreed to do this. The request then was for someone to proof read. GF offered and also suggested other people.

Next meeting: 11th August. Apologies offered from DM and SH who will be away on holiday.

Date of following meetings: 8th September, 13th October, 10th November.

Meeting ended 9.00 pm

TH was thanked for his hospitality