

FLORE NEIGHBOURHOOD PLAN
MINUTES OF STEERING GROUP MEETING

Held at 7.30 pm on 29th June 2015 at Rock Springs, Sutton Street, Flore

Attendees

Tom Higginson (TH)	Chairman
Geoff Fellows (GF)	
Sue Kerrison (SK)	
Andy Anderson (AA)	
Heather Anderson (HA)	
Nigel Strang (NS)	
John Miller (JM)	
Claire Parker (CP)	Kirkwells Planning consultancy

Apologies: Sue Halkett

1. **Minutes:** April minutes to be signed off at next meeting (Action TH/SH)

2. **Pre Submission Consultation Responses**

The purpose of the Steering Group Meeting was to carefully consider, and discuss, each of the 61 responses received during the 6 week consultation period and to decide on appropriate amendments to the draft Plan.

The Steering Group were very pleased with the responses to the Plan and thanked all those residents and other bodies who had taken part in the consultation exercise.

CP led the discussion and provided professional opinion and support to the Steering Group in their discussion.

The responses elicited the following comment.

- Those that were noted and no changes required;
- Comments noted and but not accepted by the Steering group ;
- Comments noted and accepted and amendments made to the Flore Plan.

Following discussion, and on the basis of the Steering Groups decisions, CP agreed to update the consultation log. This will form the basis of the consultation document that will be submitted as part of the formal package to DDC to take the Flore Plan to the next stage. (Action CP).

The Steering Group also felt, very strongly, that where responses had not been accepted very clear reasons must be given in the consultation summary document.

HA asked if we needed to provide a formal response to each consultee? The consultation summary with responses will be placed on the Parish Council web site once finalised and agreed by the Steering Group.

3. **Next Steps**

CP will update the Consultation summary and make the agreed amendments to the Flore Plan. CP will liaise with Sue Halkett to obtain a copy of the version 6 'word' document. (Action CP/SH).

The final document together with two additional documents – The Basic Conditions report and Consultation Report will form the formal submission to DDC for it to continue with the statutory process. The PC will need to formally agree to the Flore Plan being formally submitted. On the basis of no PC meeting in August this will need to be an agenda item for the September meeting (Action SK/SH). Once agreed the formal submission to DDC can be made who will then undertake a further 6 week consultation leading to consideration of the Plan by an independent inspector and ultimately to referendum.

TH was thanked for his hospitality.