

FLORE NEIGHBOURHOOD PLAN MINUTES OF STEERING GROUP MEETING

Held at 7.30 pm on 27th May, 2014 at Rock Springs, Sutton Street, Flore

Attendees

Tom Higginson (TH)	Chairman
Andy Anderson (AA)	
Heather Anderson (HA)	
Sue Halkett (SH)	Clerk to the Parish Council
Sue Kerrison (SK)	Chairman, Flore Parish Council
John Miller (JM)	
Nigel Strang (NS)	
Brian Thomas (BT)	

- 1. Apologies:** Paul Boans and Geoff Fellows
- 2. Approval of previous meeting minutes:** The minutes of the last meeting held on 12th May 2014, were agreed as a true and accurate record. TH/AA.
- 3. Plan Launch:** Date confirmed as Saturday 14th June, timing 12 till 5 pm, setup from 11 am. The launch is to help the residents to a better understanding of a Neighbourhood Plan and for the Steering Group to glean a little feedback which will help formulate our questionnaire.

TH has spoken to the District Council and Tom James will provide 1 x A0 plan of the parish boundary and 5 x A1 plans of the village. The proposal is to use these to cover different issues:

- Housing, Jobs & Development
- Infrastructure including roads, transport and water
- Green Spaces & Environment
- Community use and Activities
- Other issues.

The plan is to use 'post it notes' for 'like and don't like' where residents can add their comments and stick onto the relevant map.

There will also be an intro board story telling what the Flore Plan is all about.

Other ideas:

AH suggested a map showing all the listed buildings and trees, taken from the Village Design Statement. TH will see if he can print large scale

Dots for people as they arrive with the idea that they stick it on a map to show the whereabouts in the village they live. SH to investigate. *(HA has acquired some)*

Suggestion box / board for people's comments

Somewhere for people to register their interest and whether they would be willing to help. *(Being questioned and to be agreed via email)*

Some standard paperwork that they could receive as they walk in the door, complete and hand in when they leave including 4 basic questions. *(TH has since suggested this might be better left until the questionnaire – being talked about via email)*

A flyer for them to takeaway with information

HA to photograph for evidence.

Launch to be manned by Steering Group – some members could do all afternoon, others a few hours at a time.

Women's Institute would do tea/coffee and biscuits

Items required:

Display boards – JM, SK and SH can get hold of one or two boards.

DDL/Bypass map – SH

Printing forms – around 30 business and 200 residential – SH. Completed forms to be emailed for printing.

Stationery items – SK *(HA has now managed to secure a lot of stationery items)*

Banner – HA to investigate a banner for the Millennium Hall for the launch day – cost approx. £35 psm

- 5. AOB:** Website. SH to speak to website administrator to see whether the Plan could have its own page within the site. Possible a white background. Front page to say Flore Plan and on the relevant page the strapline with Flore Plan – The Neighbourhood Plan with the logo.

TH was thanked for his hospitality.

Next meeting date: 7.30 pm, Monday June 23rd at Brodie Lodge Pavilion – Weedon Bec
Neighbourhood Plan group have been invited to attend.