

**FLORE NEIGHBOURHOOD PLAN**  
**MINUTES OF STEERING GROUP MEETING**

Held at 7.30 pm on 13<sup>th</sup> March 2015 at Rock Springs, Sutton Street, Flore

**Attendees**

Tom Higginson (TH)	Chairman
Geoff Fellows (GF)	Sue Halkett (SH)
Sue Kerrison (SK)	John Miller (JM)
Nigel Strang (NS)	

Apologies: Andy & Heather Anderson

1. **Minutes:** TH signed off the minutes for the 9<sup>th</sup> March (full group) meeting.
2. **Steering Group resignation**  
It was noted that Duncan Shephard had resigned from the group. The Chairman thanked him for all his work, although it was acknowledged that Duncan would still try to help out by delivering newsletters etc.
3. **Parish Council Confirmation of Consultation**  
It was noted that the Parish Council had agreed at their meeting on the 8<sup>th</sup> April to send the Draft Neighbourhood Plan to consultation.
4. **Outstanding Actions**  
Group discussed the next steps. TH advised that there were a few slight amendments to the main document (properties where hard copy of plan to be placed and a few typos). SH would undertake this and send a pdf to TH for printing.  
The document for distribution to all households also requires the same amendments, TH would try to convert pdf to word and will also take this to the printers.  
SH to place public notice advert in the Gusher  
SH to print letters for all consultees  
TH to do the write up for the Messenger  
NS to arrange deliverers  
JM to put together a list of all land owners
5. **Steering Group confirmation**  
The Group were happy for this to go to consultation. The dates would be Wednesday 29<sup>th</sup> April to Wednesday 10<sup>th</sup> June (6 weeks). The District Council had told the group to ignore the bank holidays. Proposed TH, seconded GF all in favour.
6. **DDL update**  
The recent Strategy Group meeting at DDC made comment about CIL contributions from the Parish Council. This was not received well and the Council is awaiting correspondence on this before commenting officially.
7. **AOB**  
SK offered 'deep' thanks to all members of the Group on behalf of the Parish Council for their help in undertaking this Neighbourhood Plan. The next meeting will be decided nearer the time as it falls in the consultation phase.

TH was thanked for his hospitality