

**FLORE NEIGHBOURHOOD PLAN  
MINUTES OF STEERING GROUP MEETING**

Held at 7.30 pm on 12<sup>th</sup> May, 2014 at Rock Springs, Sutton Street, Flore

**Attendees**

Tom Higginson (TH)	Chairman
Andy Anderson (AA)	
Heather Anderson (HA)	
Geoff Fellows (GF)	Councillor, Flore Parish Council
Sue Halkett (SH)	Clerk to the Parish Council
Sue Kerrison (SK)	Chairman, Flore Parish Council
Nigel Strang (NS)	
Brian Thomas (BT)	

1. **Apologies:** No apologies received
2. **Approval of previous meeting minutes:** The minutes of the last meeting held on 9<sup>th</sup> April 2014, were agreed as a true and accurate record. TH/GF. It was agreed that HA would keep hard copies of all records produced by the Group.
3. **Matters Arising:** Logo - HA informed group that she had darkened the yellow/green colour slightly. Group happy with the result. SH informed meeting that the date for the ratification of the Groups application is 4<sup>th</sup> June. The flyer drafted up for presentation to residents at the upcoming WI meeting was agreed. This is headed 'For the village, by the village'.
4. **Communications and Stakeholder Consultation, including Communications:** Ideas worked up included:

Who to target	How	When
Villagers	Facebook	Ratification – 4 <sup>th</sup> June
Parishioners	Website	Press release soon after
Workers	Printed media - Village Viewpoint	Launch date – poss end June
Landowners	- Parish Council news pages	
Business groups		November 2015 – potential date for submission of plan.
Youth	Press – Gusher and Chronicle	
School	Posters	
Church groups	Banners	
Statutory bodies	Door to Door	
	Social Media	

From this, other ideas were:

BT suggested a flyer/hand-out for any occasion with a few control questions asking for comments and whether or not people are willing to get involved. These could be dropped off in collection points around the village (*draft has since been emailed*)

BT to speak to Sarah Conway (Yr 6 teacher) at the school re school involvement

NS has already spoken to Churches who are willing to get involved in some form

NS to find a teacher who lives in Flore but teaches at Campion - to get the youth involved.

BT to speak to Beccy re the set-up of the current Facebook page and the possible changing of such so it is more interactive with Facebook users

SK will forward the Village of the Year information sheets containing businesses in the parish.

Check website can have a NP page and include all the minutes and other items. *SH to check*

Clarification required on exactly who votes (50% of those who vote) for the plan to be accepted from the village. *SH to check*

TH thanked BT for his input.

5. **AOB:** IT was agreed that any comments/interviews given to outside bodies, in respect of the Plan, will be given by the Chairman only.  
Once the Plan is ratified, a launch must happen asap. Ideas were a press release and a full launch in the Millennium Hall, possibly on a Saturday in June (10 am – 4 pm suggested). This could include a

rolling presentation, maps, 'pants and hearts' – likes and dislikes, information boards, something colourful outside the Hall, balloons, banners etc. This could be worked up by email between the Group and a meeting could be called if needed – *SK to see when hall is available*.  
BT challenged the Group to come up with a minimum of 5 villagers each, to help out with deliveries, for the next meeting.

TH was thanked for his hospitality.

Next meeting date to be confirmed.